



Vice President of Finance – Plattsburgh Main Branch

UFirst FCU is looking for a VP of Finance to join our executive team. People-first attitude. Passion for service. Purposeful goals. If this sounds like you, then you've got the three P's we're looking for!

UFirst Federal Credit Union has a history (50 years to be exact!) of putting our members and their financial well-being first. We pride ourselves on building relationships with our members and helping to provide solutions that best fit their life. We also love the communities in which we live, so we're very active and show our support through volunteerism, sponsorships and donations!

UFirst FCU Team Members Benefits:

- Competitive Pay
- Low-cost medical, dental and vision benefit options. Employer-paid life and disability insurance.
- 401(k) – UFirst will match up to 5% after one year of employment
- Paid time off
- 11 paid Holidays
- Paid Volunteer Opportunities and Community Activism
- Employee Assistance Program (EAP)
- Anniversary and Birthday Float Time
- Tuition reimbursement for Undergraduate program
- We also enjoy spending time together at team get-togethers, our annual Holiday dinner, Team appreciation day, just to name a few.

UFirst FCU Team Member Financial Discounts:

- 1% discount off qualified rate of a loan on top of membership discounts
- 0% on apparel loan
- 0% on Health Equipment loan

What You'll Do:

- Be a face for our brand by having a friendly disposition, positive attitude and of course, by wearing a smile (It can be heard over the phone too!)
- Oversee the accounting function for the credit union which includes bookkeeping, accounts payable, accounts receivable, investments and payroll. Responsible for preparation of the budget and ongoing evaluation to ensure that budgeted goals are achieved and cost objectives are met. Formulates and recommends operating policies or

changes in existing policies; ensures compliance with and implementation of approved policies.

- Implement and execute financial and ALM strategies and analysis to manage income, expense, balance sheet risk exposures, and capital for long-term sustainability and growth in support of management decisions and the strategic business plan.
- Responsible for ongoing cash flow analysis to manage and monitor daily cash positioning and cash operational activities, cash flow projections, and forecasts. Identifies surplus cash balances for investments and ensures adequate daily liquidity.
- Responsible for a variety of management, Committee and Board reporting which must be timely, accurate, and in compliance with credit union policies, regulatory guidelines and Generally Accepted Accounting Principles (GAAP). This includes monthly, quarterly, annual, and ad hoc reporting, the annual credit union budget and quarterly profitability reporting.
- Develop strategic growth plans and goals as it relates to finance, card services and compliance areas of the credit union. Helps to develop, propose, gain acceptance for and implement deposit and loan program strategy and policy; leads activity related to new product development with respect to programs and products. Contributes and participates in the Strategic Planning process.
- Works with auditors, regulators and legal counsel. Ensure documentation and analysis is accurate and complete in order to limit exam and audit findings. Remain current and educated on financial institution regulatory requirements and GAAP in order to properly prepare for audits and exams.
- Responsible for Card Services team which includes managing card strategy, products, services, and related programs and teams to support strategic objectives.
- Oversees and is responsible for the development and coordinating the regulatory compliance program of the credit union which includes developing, executing and maintaining compliance risk assessments, and maintenance of an effective compliance monitoring program.
- Other duties as assigned to this position.

Qualifications:

- Communication. Outgoing, personable candidates. You must truly enjoy working with people.
- Listen. Our team needs to know that they have your undivided attention, whether it be in person, over the phone or even through email or text.
- Create a positive work environment; foster a culture of a team that is engaged and committed to UFirst FCU's vision.
- Strong computer skills. You'll need to be proficient with PC accounting, spreadsheet, and word processing software.

- Education. You'll need to learn our processes, products, and services so that you are literally a walking brochure. It's what our members rely on us for, after all! Must be willing to attend in-house trainings, conferences, team meetings as needed.
- Background in financial institution data processing preferred.
- Have an in-depth understanding of and ability to interpret regulations affecting all financial services as well as extensive knowledge of economic and business trends.
- Have a solid understanding of payment systems, budgeting, Asset Liability Management, database management and profitability systems including General Ledger integration and automated reporting features.
- 5-10 years of similar of financial experience required, preferably in a financial institution.
- Bachelor's degree or achievement of formal certifications recognized in the industry as equivalent to a bachelor's degree.

UFirst Federal Credit Union is an Equal Opportunity Employer.